



# Participant Funding Application Form

---



## PFP

Participant Funding  
Program

Date: \_\_\_\_\_

Form Number: \_\_\_\_\_





**Please note:**

- 1** Anyone can request to intervene at a public hearing of the Commission Tribunal. However, participant funding will only be provided to Funding Applicants whose proposed activities are expected to bring value-added information to the CNSC. Value-added information is new, distinctive and relevant information that contributes to a better understanding of a project's anticipated effects.
- 2** The PFP has limited financial resources available for this matter. As there will likely be multiple Funding Applications, participants with similar concerns or proposals are encouraged to work together.
- 3** No single Applicant is likely to receive the entire amount of funding available for this particular matter. Available funding will be distributed among successful Applicants based on the merit of their proposals.
- 4** Completing this Funding Application form does not guarantee that funds will be granted or that the entire amount requested will be granted to the Applicant.
- 5** The CNSC may, only in special circumstances and upon the recommendation of the Funding Review Committee or the President, increase the total funding amount available for the matter at hand.
- 6** A Contribution Agreement will be sent to each successful Funding Applicant. It will outline the required deliverable and the maximum amount of funding approved for the matter at hand. The successful Funding Applicant must sign and return the Contribution Agreement. In order to receive the approved funding, the Recipient agrees to fulfill all the conditions of the Contribution Agreement.
- 7** Incomplete or late Funding Applications for the Participant Funding Program will not be considered by the CNSC in the context of this particular matter.
- 8** All Funding Applicants must agree with the Terms and Conditions of the CNSC's Participant Funding Program before submitting their applications for funding.
- 9** The personal information collected on this form is required to communicate with Funding Applicants and to help determine their eligibility for the Participant Funding Program. The personal information is collected for the Participant Funding Program which was established under the authority of paragraph 21(1)(b.1) of the Nuclear Safety and Control Act. The collection of personal information on this form is mandatory and failure to provide this information will result in the rejection of the Funding Application. For reasons of accountability, the name, contribution amount and the type of activity funded as a result of successful funding applications may be disclosed publicly by the CNSC.

## 1. Funding Applicant

Please refer to the Participant Funding Program Guide for help to complete this Funding Application Form.

**NOTE:** Funding requests from unincorporated associations or groups of individuals can only be accepted when **one individual** applies on behalf of the association.

Name of individual, Aboriginal group or not-for-profit corporation:

\_\_\_\_\_

Mailing address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Cell phone number: \_\_\_\_\_ Home phone number: \_\_\_\_\_

Fax number: \_\_\_\_\_ Business phone number: \_\_\_\_\_

Email: \_\_\_\_\_

If the Funding Applicant represents an organization, association, entity or not-for-profit corporation, please describe the *mandate* and the *objectives* of the organization. [200 words maximum]

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NOTE:** Supporting documentation endorsing the Funding Applicant as the representative of the association, organization or entity must be E-mailed or faxed to the PFP Administrator with the completed Funding Application Form, prior to the application deadline.

## 2. Eligibility

Select one or all the boxes that apply and explain how the Funding Applicant meets the selected eligibility criteria.

In order to be eligible for PFP, the Funding Applicant must have at least one of the following:

- A direct, local interest in the project, such as living or owning property near the project area; or
- Aboriginal traditional knowledge and/or local community insight, relevant to the proposed project; or
- Interests in potential project impacts on treaty lands, settlement lands or traditional territories or related claims and rights; or
- Plans to provide value-added\* information relevant to the mandate of the CNSC and the specific matter before the Commission Tribunal.

*\*Value-added information is new, distinctive and relevant information that contributes to a better understanding of the anticipated effects of a project.*

Please explain how the Funding Applicant meets the eligibility criteria selected above. [150 words maximum]

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

All Applicants must answer the following question:

Please explain how the Funding Applicant is likely to be directly affected by the project for which the PFP is currently offered. [150 words maximum]

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

### 3. Disclosure of Conflict of Interest

**Does the Funding Applicant have any involvement or business relationship with the proponent of the project for which the PFP is being offered?**

Yes  No

Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Does the Funding Applicant have any involvement, personal, family or business relationship with the CNSC, CNSC staff or any other government department or agency also involved in this matter? If yes, please provide details including name, relationship, government position and department.**

Yes  No

Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Is the Funding Applicant a former public servant who is currently required to abide by the *Conflict of Interest and Post-employment Guidelines* of the *Values and Ethics Code for the Public Service*?**

Yes  No

Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 4. Other Funding Sources

**Has the Funding Applicant applied for or received funds from any other source(s) to participate in the CNSC matter at hand, or in the proponent's project?**

Yes  No

If yes, please disclose the source(s) and the amount of funding that was received or will be received by the PFP Funding Applicant, and the specific activities for which this funding was or will be used: [200 words maximum]

Name of project: \_\_\_\_\_

Source(s) of funding (name of funding provider):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specific activities:

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

Amount(s) of funding (applied for or received):

---

---

Date of completion of activities related to this funding

Date of receipt of funds

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
YYYY MM DD

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
YYYY MM DD

### 5. Funding Applicant's Proposal

**Please answer the following questions to help explain the Funding Applicant's proposal in relation to the matter at hand.**

NOTE: Any information provided in addition to the maximum word limit **will not be considered**.

**A. What is the Funding Applicant's proposal in relation to the matter for which the PFP is currently being offered by the CNSC?** [1000 words maximum]

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

*continued on next page*





**B. What are the Funding Applicant's issues and concerns in relation to the project? Be specific.**

[200 words maximum]

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

**C. What new, distinctive and relevant information does the Funding Applicant propose to bring to the CNSC? Be specific.** [200 words maximum]

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

**D. Why should funding be provided for this information? Explain how this information would add value\* to the CNSC's regulatory process. Be specific. [200 words maximum]**

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

*\* Value-added information is new, distinctive and relevant information that contributes to a better understanding of the anticipated effects of a project.*

**E. How does the Funding Applicant intend to obtain, gather, collect and present this information to the CNSC? [200 words maximum]**

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

## 6. Expenses

Please explain how funding will be spent, if awarded. Fill in one or more of the applicable cost charts below.

*Note: Funding will only be provided for expenditures that are reasonable and necessary to bring value-added information to the CNSC on the matter at hand.*

### A Professional Fees

Professional fees relate to the costs of hiring a professional (i.e. biologist, translator, environmental engineer, etc.) to help understand the matter at hand. Fees for legal analysis and advice are eligible for funding. Fees for legal representation are not eligible.

<b>1. Name of Professional, Credentials or Company Name</b>		
<b>Contact Information</b> (e-mail address and telephone number)		
<b>Cost</b> (hourly rate x number of hours)	\$ _____ X _____	\$ _____
<b>Justify why these costs are necessary to bring value-added information to the CNSC on the matter at hand.</b> [maximum 100 words]	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
<b>2. Name of Professional, Credentials or Company Name</b>		
<b>Contact Information</b> (e-mail address and telephone number)		
<b>Cost</b> (hourly rate x number of hours)	\$ _____ X _____	\$ _____
<b>Justify why these costs are necessary to bring value-added information to the CNSC on the matter at hand.</b> [maximum 100 words]	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
<b>Funding sought for professional fees: \$ _____</b>		

<b>B Travel</b>	
<p>Travel costs may include transportation, accommodation, meals and incidentals. Payment for travel adheres to the <i>Treasury Board Guidelines</i>.</p> <p><b>Note:</b> PFP funding for travel may be provided to the nearest video-conferencing centre for CNSC public hearings.</p>	
<b>1. Name of Traveler</b>	
<b>Destinations</b> (departure and arrival)	<hr/> <hr/> <hr/> <hr/>
<b>Type of Travel Expenditure</b> (identify and justify each expenditure)	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<b>Amount</b>	\$ _____
<p><b>Indicate the role of traveler in the project and justify why these costs are necessary to bring value-added information to the CNSC on the matter at hand.</b></p> <p>[maximum 75 words]</p>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<b>2. Name of Traveler</b>	
<b>Destinations</b> (departure and arrival)	<hr/> <hr/> <hr/> <hr/>
<b>Type of Travel Expenditure</b> (identify and justify each expenditure)	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

<b>Amount</b>	\$ _____
<p><b>Indicate the role of traveler in the project and justify why these costs are necessary to bring value-added information to the CNSC on the matter at hand.</b> [maximum 75 words]</p>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<b>Funding sought for Travel and Incidentals: \$ _____</b>	

<b>C Other costs (if applicable)</b>	
<p>These are for <b>reasonable</b> expenditures that are directly linked to the Funding Applicant's ability to deliver on the proposed activities – as detailed in this Funding Application – for the matter at hand.</p>	
<b>1. Activity or Expenditure</b>	
<b>Cost</b>	\$ _____
<p><b>Justify why these costs are necessary to bring value-added information to the CNSC on the matter at hand.</b> [maximum 75 words]</p>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<b>2. Activity or Expenditure</b>	
<b>Cost</b>	\$ _____
<p><b>Justify why these costs are necessary to bring value-added information to the CNSC on the matter at hand.</b> [maximum 75 words]</p>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

<b>3. Activity or Expenditure</b>	
<b>Cost</b>	\$ _____
<b>Justify why these costs are necessary to bring value-added information to the CNSC on the matter at hand.</b> [maximum 75 words]	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<b>Funding sought for Other Costs: \$ _____</b>	
<b>TOTAL PARTICIPANT FUNDING REQUEST FROM ALL APPLICABLE CATEGORIES: \$ _____</b>	

## 7. Results

All Funding Applicants will be notified of the outcome of their funding request.

**A. Please indicate your preference for receiving this communication:**

Email or  Letter by mail

**B. Please indicate your official language of choice:**

English or  French

A Contribution Agreement will be sent only to successful Funding Applicants for their review and signature.

## 8. Terms and Conditions

All Funding Applicants acknowledge that they have read all the Terms and Conditions of the CNSC's Participant Funding Program.

I, \_\_\_\_\_, on behalf of \_\_\_\_\_ hereby certify that the information provided in this Funding Application is accurate to the best of my knowledge. In the event that a participant funding award is made based on this application for funding, I agree that no funding will be payable unless I sign the CNSC's Contribution Agreement and agree with all the Terms and Conditions of the CNSC's Participant Funding Program.

By clicking on the "I agree" button below, the Funding Applicant fully accepts every statement made in this Funding Application and agrees with all Terms and Conditions of the CNSC's Participant Funding Program.

I agree or  I do not agree

## 9. Certification and Consent

I, \_\_\_\_\_, on behalf of \_\_\_\_\_  
declare that I am duly authorized to submit this Funding Application to the CNSC for participant funding  
related to \_\_\_\_\_

Name of Funding Applicant: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
          YYYY          MM          DD

Thank you for completing the Funding Application Form for the Canadian Nuclear Safety Commission's  
Participant Funding Program. You may E-mail your completed form to [pfp@cnsccsn.gc.ca](mailto:pfp@cnsccsn.gc.ca).