



**Acknowledgement of Fees Applicable to Class II Facility Licences  
Under Part 3 of the *Canadian Nuclear Safety Commission (CNSC) Cost Recovery Fees Regulations* but not Listed in Part I of Schedule 1**

Where the fee for Class II nuclear facility, prescribed equipment or nuclear substance and radiation device is not listed in [Part 1 of Schedule 1](#) of the of the *Canadian Nuclear Safety Commission Cost Recovery Fees Regulations* (CRFR), [subsection 16\(4\)](#) of the CRFR directs that the applicant shall pay the deposit and fees in accordance with [Part 5](#) of the CRFR, outlined below.

**LEGAL SIGNING AUTHORITY**

I acknowledge the terms set out in this form with respect to the application for a licence for (*company name*) \_\_\_\_\_:

Signature of authorized individual	
Name	
Title	
Telephone	
Fax	
Full Address	
Date	

**1.0 FEES**

1.1 The Canadian Nuclear Safety Commission (CNSC) will invoice the applicant the fees calculated in accordance with Part 5 ‘Special Project Fees’ of the CRFR. More particularly, as stated in section 26, the fee payable is equal to the sum of:

- a) the product obtained by multiplying the Hourly Rate by the number of hours of Direct Regulatory Activities; and
- b) the cost of professional and special services obtained under contract by the CNSC if any.

1.2 The Hourly Rate:

- a) is set to \$293 in Canadian dollars (CAD) for the work performed during the CNSC Fiscal Year 2024-2025; and



- b) will be determined, and communicated on the [CNSC's Web site](#) before the beginning of the next fiscal year for work to be performed during that fiscal year.

## **2.0 INVOICING**

- 2.1 The CNSC shall send to the applicant on a monthly basis, an invoice.
  - i. Invoices shall be mailed to the applicant, by the CNSC, within 45 days of the end of the invoiced month.
  - ii. For months where there is no fee charge against the applicant's account, a nil invoice will not be mailed.
- 2.2 The invoices will reflect the \$5,000 CAD that was deposited with the application. Each invoice shall include the following information:
  - i. the date of the invoice and CNSC's invoice number;
  - ii. the invoice period;
  - iii. the Hourly Rate multiplied by the number of hours of work performed by CNSC staff on Direct Regulatory Activities during the period covered;
  - iv. the expenses incurred by the CNSC and billed separately for professional and special services under contract with any applicable Harmonized Sales Tax (HST) charges, as applicable; and
  - v. the fee amount due, after applying any deposit.

## **3.0 METHOD OF PAYMENT**

- 3.1 The applicant will deposit, with the application, the sum of \$5,000 (CAD).
- 3.2 Payment of an invoice, by the applicant, shall be made within thirty (30) days following the invoice date.
- 3.3 The applicant can pay by cheque, credit card or electronically. Consult the following link for more information on [paying your fees](#).