



CMD 26-H3.32

Date: 2026-09-25

**Written Submission from the
Port Hope Conversion Facility
Members of Cameco
Administrative Professionals**

**Mémoire du
Port Hope Conversion Facility
Members of Cameco
Administrative Professionals**

In the matter of

À l'égard de

Cameco Corporation

Application to renew the Class IB nuclear
fuel facility operating licence for the Port
Hope Conversion Facility for a period of
20 years

Cameco Corporation

Demande visant à renouveler, pour une
période de 20 ans, le permis d'exploitation
d'une installation de combustible nucléaire
de catégorie IB pour l'installation de
conversion de Port Hope

Commission Public Hearing

Audience publique de la Commission

November 2026

Novembre 2026

August 25, 2026

Tribunal Officer, Secretariat
Canadian Nuclear Safety Commission
280 Slater Street
P.O. Box 1046, Station B
Ottawa, ON K1P 5S9
Email: cnscc.interventions@canada.ca

Re: Cameco's application to renew the Port Hope Conversion Facility operating licence for 20 years

Dear President and Commission Members,

We are writing on behalf of the Port Hope Conversion Facility members of Cameco Administrative Professionals (CAP). Our group includes administrative professionals who support departments and employees across PHCF and contribute to the coordination, documentation, communication and training activities that help the facility operate effectively. We represent 10 women with over 145 years collectively at PHCF, ranging from 1 year to 30 years. Our admins include Cindy Adams, Sarah Phillips, Amy Staub, Joan Huffman, Anna Tullio, Michelle Webb, Jenni Marsteller, Stacey Orleck, Diane Moniz and Sharon Roesch.

Through our daily work, we have a broad view of how teams collaborate and how requirements are translated into organized, accountable action. We see employees follow established processes, maintain accurate records, ensure safety adherence, complete required training and communicate across departments to support safe and reliable operations.

Our perspective is grounded in practical experience. The sites safety is reflected not only in procedures, but also in planning, scheduling, qualification management, document control, and promoting employees to pause, ask questions and identify opportunities for improvement.

We understand that Cameco is seeking a 20-year renewal of PHCF's Class IB nuclear fuel facility operating licence, with no changes to the activities or production rates currently authorized. We also recognize that the Commission's independent review and public hearing are important parts of ensuring continued accountability and regulatory oversight.

As administrative professionals, we support systems that help ensure work is planned, documented and traceable. We have observed a strong emphasis on worker safety, qualification, environmental protection, regulatory compliance and continuous improvement. When concerns or lessons are identified, they are documented, assigned and followed through to support learning and prevention.

We also value PHCF's efforts to keep employees and the broader community informed. Clear communication, opportunities to ask questions and engagement with local organizations help build understanding and trust.

CAP members contribute to this work by coordinating information, supporting meetings and events, and helping employees and stakeholders' access timely and accurate information.

Based on our collective experience, the CAP group at PHCF supports Cameco's application for a 20-year licence renewal. We believe PHCF has the people, programs and safety culture needed to continue operating responsibly under CNSC oversight, while contributing skilled employment, community partnerships and an important service within the nuclear fuel cycle.

Thank you for considering our perspective as employees who support the facility's work every day.

Sincerely,

PHCF Cameco Administrative Professionals (CAP)