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Nuclear Standard

TITLE

NUCLEAR PUBLIC INFORMATION AND DISCLOSURE

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PURPOSE

This standard provides the expectations and requirements for Ontario Power Generation, Nuclear (hereafter referred to as Nuclear) to meet regulatory and OPG Disclosure requirements for effective, and timely external communications to the public related to operations, health, safety, security and environment to achieve the following:

- (a) Reinforce and maintain a positive reputation based on timely, open and transparent communications and information disclosure.
- (b) Ensure accessible clear, consistent, and accurate information is provided.
- (c) Ensure material information is disclosed in accordance with applicable legal and regulatory requirements.

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- (d) Provide a descriptive Public Information Disclosure and Transparency Protocol with instructions, criteria and requirements for the timely disclosure of information of interest to community stakeholders and public.
- (e) Ensure consistent standards and procedures for compliance with:
 - Canadian Nuclear Safety Commission (CNSC) REGDOC-3.2.1 Public Information and Disclosure.
 - ISO 14001 Standard requirements for communications with stakeholders and public.
 - Ontario Ministry of the Environment and Climate Change (MOECC) Environmental Compliance Approvals (ECA's) requirements regarding environmental complaints and concerns.
- (f) Provide timely response to issues raised by stakeholders/the public.

DATES (YYYY-MM-DD)	
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EXCEPTIONS

- Notification and communication requirements established by, and for, regulatory agencies. These are governed by N-PROC-RA-0005 Written Reporting to Regulatory Agencies, N-PROC-RA-0047 Communications with the Canadian Nuclear Safety Commission, and communication protocols and requirements under the Provincial Nuclear Emergency Response Plan (PNERP).
- Communications during nuclear emergency shall be governed by N-PROG-RA-0001 Consolidated Nuclear Emergency Plan, N-PROC-RA-0020 Preliminary Event Notification, and N-STD-AS-0010 Nuclear Crisis Communications Standard.
- Normal communications within nuclear industry (e.g., with Institute of Nuclear Power Operations [INPO], World Association of Nuclear Operators [WANO], CANDU Owners Group [COG] members).

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1.0 DIRECTION

This Standard describes consistent standards and procedures for all public disclosure of both material and non-material information. Public information and disclosure involves the provision to inform, in a timely and transparent manner, accurate information to stakeholders and the public in the vicinity of OPG's nuclear facilities regarding events, activities and operations.

Information related to characteristics of anticipated effects of operations, health, safety and security of persons and the environment, and other issues associated with the nuclear facilities, shall be effectively communicated to stakeholders and the public.

The Public Information Disclosure and Transparency Protocol (see Appendix A) describes communication principles and information requirements and reporting. The Protocol is a regulatory requirement developed in accordance with CNSC REGDOC-3.2.1 Public Information and Disclosure.

1.1 Public Information Program

1.1.1 Communications to Stakeholders and the Public

- (a) OPG is committed to being an ethical and credible company in its relationships with employees, suppliers, customers and the public with whom it does business and in the communities in which it operates.
- (b) Nuclear shall develop, maintain and implement an annual public information work plan that supports the commitments of the Public Information Disclosure and Transparency Protocol and is conducted in accordance with the ethical principles of integrity, excellence and citizenship as outlined in the OPG Code of Business Conduct. Plans will be developed taking into consideration:
 - The type of facility and activities being regulated.
 - The risks to public health, safety and security, and the environment posed by the facility or activity.
 - The level of public interest or concern.
- (c) Communications with stakeholders and the public shall be conducted in a planned manner by, or in consultation with, appropriate Stakeholder Relations staff.
- (d) Information should be communicated on an ongoing and timely basis, and should be respective of both the public's perception of risk and the level of public interest in station operations, activities, and anticipated effects on environment and the health and safety of persons.
- (e) Public communications shall be informative, timely and accurate; and material information will be disclosed in accordance with applicable legal and regulatory requirements.

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- (f) Major issues or significant events shall require the development of a communication plan prepared by Manager, Corporate Relations and Communications and reviewed and approved by an appropriate director, Chief Operations Officer/Chief Nuclear Officer and or Vice President.
- (g) For compliance with licence conditions, any revisions or changes to N-STD-AS-0013 requires written notification to the CNSC of changes made.

1.1.2 Target Audiences

- (a) Information should be communicated in a number of ways based on audience identification, their interests, perception of risk, and their preferred means of communication. This ensures clear understanding of our operations, activities and projects to allow the public to make informed objective decisions through readily accessible information, open dialogue and opportunities to have concerns addressed.
- (b) The Public Information program and protocol applies to Nuclear's Class I and Class II facilities and target audiences within the vicinity of the site host community. Target audiences may include but are not limited to:
 - Residents, including near-site neighbours, and the general public
 - Elected officials and staff representatives
 - Indigenous leaders and communities
 - Key community stakeholders and leaders
 - Media
 - Business groups
 - Nuclear Industry associations/organizations and regulatory bodies
 - Private/public organizations and special-interest groups
 - OPG Nuclear staff.
- (c) Based on activities and events and level of interest or concern, information disclosure may be directed as appropriate to individuals and geographic areas outside of near-site facility operations.

1.2 Public Information Strategies and Products

- (a) External communication strategies and effective means of communicating will be undertaken to provide regular updates to stakeholders and the public.
- (b) Standards of clear writing and communication should be applied to present information in a manner that is understandable to the public using, where possible, non-technical language.

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- (c) Methods of communication include the preferred use of modern electronic means such as internet and social media, where possible, but also include multiple communication vehicles to enhance public understanding and ensure effective reach of all appropriate target audiences. Methods of communication may include the following:
 - Public meetings and briefings
 - Stakeholder meetings and briefings
 - Community engagement and information sharing and consultation
 - Newsletters
 - Information brochures, videos and fact sheets on operations and activities
 - Nuclear divisional and company performance reports and quarterly emissions data reports
 - Posting and communicating reports and regulatory information relating to health, safety and environment
 - Presentations
 - Paid advertising
 - On a business-case basis: public tours
 - Electronic communications and notices
 - Community event participation
 - Stakeholder notifications
 - Media releases
 - Public access to information and face-to-face contact
 - Websites and social media.
- (d) An up-to-date community stakeholder list and contact information should be maintained to ensure effective and timely information is communicated to appropriate audiences.
- (e) Whenever possible and appropriate, senior site Nuclear leaders should communicate information to their respective communities.

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1.3 Public Information Disclosure and Transparency Protocol

The Public Information Disclosure and Transparency Protocol (see Appendix A) provides guidance for the annual work plan and public engagement program to address target audience information interests in relation to licensed activities.

- (a) The protocol describes:
 - The type of information or reports made public. This will include Environmental Monitoring Program reports, Environmental Risk Assessments, and a summary of Probabilistic Safety Reviews, when available.
 - Criteria for when and how information and reports are published, and/or
 - Criteria and method for communicating events of significance of interest or concern to the public and stakeholders.
- (b) The Public Information Disclosure and Transparency Protocol shall be made public and posted on OPG.com website.
- (c) The protocol provides instructions, criteria and requirements for the timely disclosure of information of interest to community stakeholders and public.
- (d) Nuclear shall maintain documents and records pertaining activities associated with the Public Information Disclosure and Transparency Protocol and these records will be made available for audit purposes. Consultation should be conducted with the community public and key stakeholders to confirm the protocol meets information and communication expectations
- (e) Adherence to the protocol will rely on the use of strategies and products (refer to 1.2) supporting the public information program

1.4 Regulatory and Public Disclosure of Significant Events and Reports

1.4.1 Significant Regulatory Events

- (a) On a quarterly basis, Nuclear shall publicly post and archive past events to OPG.com website a listing of CNSC reportable significant events.
- (b) Protocol does **not** apply to reports containing confidential information, sensitive information, or security-related information or trade and scientific technical or commercial information.
- (c) Contact information should be provided to give interested public an opportunity to access the documents or seek clarification and understanding of the event.
- (d) The CNSC will be informed of significant disclosures made under the public disclosure protocol described in section 2.2.5 of CNSC REGDOC-3.2.1 Public Information and Disclosure at the time of, or before, such disclosure. Copies of public information

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disclosed are to be sent to the appropriate CNSC point of contact in accordance with N-PROC-RA-0047.

1.4.2 Change in Operations

- (a) When there is a local commitment to provide updates regarding events, Stakeholder Relations staff shall prepare a community update notification and shall ensure appropriate stakeholders are contacted.
- (b) For unplanned events and events exceeding regulatory limits, Nuclear shall undertake timely reporting to the public by adherence to the Public Interest Notification Procedure (refer to Appendix B) based on guidance from Durham Emergency Management Office. Communications shall be issued within 72 hours of a planned event and as soon as possible for unplanned events. Criteria for notifications been made is based on:
 - Potential for public or media to see, hear or otherwise be impacted by site activities.
 - Events that fall below the threshold covered by the Provincial Nuclear Emergency Response Plan.
- (c) Notifications should include, but not limited to:
 - Security events
 - Events with off-site effects in which could result in public or media interest or concern
 - Unit start-up or shutdown in which steam release are visible to near-site residents
 - Multiple emergency vehicles attending the facilities with lights and sirens activated for fires, serious vehicle or industrial accidents, work related injuries to staff
 - Unplanned events, including those exceeding regulatory limits
 - Planned or unplanned significant interruptions of facility operations
 - Major process failure
 - Abnormal tritium liquid emissions below notification requirements
 - Issues related to Significant Environmental Aspects.
- (d) Once key stakeholder notifications are made and depending on interest, a media release should be posted by the end of the next business day and additional communication strategies may be considered.

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- (e) Each site shall develop and maintain a Community Update Notification form and contact list.
- (f) A comprehensive up-to-date community distribution list for host communities should be maintained to supplement this protocol with electronic stakeholder and media e-mail communications and verbal communications if the event warrants broader public communication.

1.5 Trained and Qualified Stakeholder Relations staff

- (a) To ensure consistent and effective adherence to the public information disclosure protocol and implementation of the information program, Stakeholder Relations shall maintain a qualified and trained 24/7 on-call pool of staff to:
 - (1) Implement the Public Interest Notification Procedure.
 - (2) Receive and comment to media inquiries.
 - (3) Assist in the collection of and dissemination of time sensitive public information.
 - (4) Support the role of Communications Advisor in the Site Management Centre (SMC).
 - (5) Support the role of Transportation Emergency Response Program (TERP) TERP Spokesperson.
 - (6) Support the role of Communications Manager in the SMC for Abnormal Waterborne Release response.
- (b) Staff communicating with the public shall be trained for the type of communication required, e.g., media training and public speaking.
- (c) Any Stakeholder Relations staff may communicate with the public depending on the circumstances and provided they are trained for the type of communication to be delivered.
- (d) Stakeholder Relations staff may assume the role of authorized spokesperson if required, provided authorization has been granted by Director of Nuclear Stakeholder Relations or Director of Public Affairs Corporate (media relations)

1.6 Public and Media Opinion

- (a) The public information program provides for engagement and opportunities to hear and understand community and public views, opinions and concerns in relation to Nuclear operations and activities.
- (b) Public access to information and Nuclear staff is provided to allow the public and stakeholders to have easy access so they can communicate verbally, electronically, or in writing to obtain additional information or have concerns or interests addressed.

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- (c) Public comments and concerns are recorded and addressed.
- (d) Public opinion and leader surveys should be conducted periodically to identify public opinion, perceptions and concerns and analysis is applied to annual public information programs.
- (e) OPG Corporate Media Relations should have in place a media monitoring program for print, electronic broadcasts, blogs and other social media to monitor issues, concerns, and opinions. Determination of public and media views are used to respond to: accurately correct miss-information; and proactively ensure appropriate communication tools and information are used in response.
- (f) Earned media coverage is encouraged and proactively solicited.

1.7 Communications Received from Stakeholders and the Public

- 1.7.1 Corporate Stakeholder Relations staff shall receive, document and respond to concerns, complaints, and irregular inquiries, including those related to impacts by facility on the environment, from stakeholders and the public.
 - (a) Concerns, complaints, and irregular inquiries, and the response or action taken, shall be recorded using N-FORM-10387, Public Communications Tracking.
 - (b) Persons receiving concerns, complaints, and irregular inquiries shall take immediate action to resolve the issue and forward the details of the communication to the accountable person able to implement an immediate resolution.
 - (c) Upon receipt of an environmental concern or complaint, Corporate Stakeholder Relations staff shall verbally inform the Senior Manager, Environment Operations Support – Nuclear or delegate (voice message is not acceptable) and forward a copy of N-FORM-10387 within one working day of the complaint or concern being received.
 - (d) Responses to concerns, complaints, and irregular inquiries shall be completed in consultation with the appropriate Line Manager and Manager, Corporate Stakeholder Relations.
- 1.7.2 For environmental complaints, Senior Manager, Environment Operations Support Nuclear shall perform the following:
 - (a) Notify the Ministry of the Environment of the complaint in accordance with N-PROC-RA-0005.
 - (b) Ensure N-FORM-10387 is updated and returned to Corporate Stakeholder Relations **within one week** of the complaint date to record the following information:
 - Actions taken to deal with the cause of the subject matter of the complaint
 - Any recommendations for remedial measures

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- Managerial or operational changes to reasonably avoid the recurrence of similar incidents.
- 1.7.3 Manager, Corporate Stakeholder Relations shall maintain a log (i.e., an index) of all completed Public Communications Tracking forms.

1.8 Communication Standards

1.8.1 External correspondence and public communications shall be in accordance with Ontario Power Generation standards OPG-STD-0030, Protecting OPG's Information and Intellectual Property.

2.0 ROLES AND ACCOUNTABILITIES

2.1 Director, Nuclear Stakeholder Relations

- 2.1.1 Ensures support is provided to line management in planning, preparing, and delivering communications to stakeholders and the public.
- 2.1.2 Ensures concerns, complaints, and irregular inquiries from stakeholders and the public are received, documented, and responded to.
- 2.1.3 Maintains log of completed Public Communications Tracking forms.

2.2 Senior Manager, Environment Operations Support – Nuclear

Ensures corrective and preventative actions taken to address environmental complaints are recorded.

3.0 DEFINITIONS AND ACRONYMS

3.1 Definitions

None.

3.2 Abbreviations and Acronyms

CNSC	Canadian Nuclear Safety Commission
COG	CANDU Owners Group
INPO	Institute of Nuclear Power Operations
PNERP	Provincial Nuclear Emergency Response Plan
TERP	Transportation Emergency Response Plan
WANO	World Association of Nuclear Operators

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4.0 RECORDS AND REFERENCES

4.1 Records

- 4.1.1 Any controlled documents which may be produced as a result of this document should be managed in accordance with OPG-PROC-0178, , Controlled Document Management.
- 4.1.2 Any records which may be produced as a result of this document should be managed in accordance with OPG-PROC-0179, Nuclear Quality Assurance Records.
- 4.1.3 The following records may be generated by use of this document and shall be registered in appropriate document management system in accordance with the following table.

	Associated Form or	QA Record?	Filing Information/Retention
Record Created	Template Number	Y/N	(AIMS Type/Sub-Type)
Community Update Notification	N/A	N	Indexed in Asset Suite Records Management
			Doc Type: REF Document Number: Facility/Property # - REF – 07421 – 7 Digit Sequence Number
			Retention: 5 Years RRC: ENV-0009
Public Communications	N-FORM-10387	N	Send hard copy to Records Management
Tracking (Non Project Related)			Doc Type: CORR Document Number: Facility/Property # - CORR – 07421 – 7 Digit Sequence Number
			Retention: 5 Years RRC: COM-0005 Classification = OPG Confidential
Public Communications Tracking (Project	N-FORM-10387	N	Send hard copy to Records Anagement
Related)			Doc Type: CORR Document Number: Facility/Property # - CORR – 07421 – 7 Digit Sequence Number
			Retention: 20 Years RRC: COM-0004
			Classification = OPG Confidential

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ſ	Log of Public	N/A	Ν	Retained by Office, Manager,
	Communications			Corporate Stakeholder Relations
	Tracking Forms			Retention: 5 years

4.2 References

4.2.1 **Performance References**

OPG-STD-0095 - Disclosure Policy Standard

N-INS-03456-10002 TERP Commander

N-FORM-10387, Public Communications Tracking

N-PROC-RA-0005, Written Reporting to Regulatory Agencies

N-PROC-RA-0020 Preliminary Event Notification

N-STD-AS-0010 Nuclear Crisis Communications Standard

OPG Code of Business Conduct

OPG POL-0027 Indigenous Relations Policy

OPG-POL-0025 - Disclosure Policy

OPG-STD-0030, Protecting OPG's Information and Intellectual Property

Public Interest Notification Procedure for Pickering and Darlington Nuclear Generating Stations

4.2.2 Developmental References

ISO 14001:2004, Environmental management systems – Requirements with guidance for use

ISO 14004:2004, Environmental management systems – General guidelines on principles, systems and support techniques

N-PROC-OP-0038 Abnormal Waterborne Tritium Emission Response

OPG-PROC-0178, Controlled Document Management

OPG-PROC-0179, Nuclear Quality Assurance Records N-PROC-RA-0020, Preliminary Event Notifications

N-PROC-RA-0047, Communications with the Canadian Nuclear Safety Commission

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OPG-PROG-0005, Environmental Management System. N-PROG-RA-0001, Consolidated Nuclear Emergency Plan

N-STD-AS-0010, Nuclear Crisis Communications Standard

OPG-POL-0021, Environmental Policy

CNSC REGDOC-3.2.1 Public Information and Disclosure

5.0 REVISION SUMMARY

This is a Non-Intent revision.

- Authorization: Updated document Single Point of Contact, Document Owner and Approval for Issue information with current names.
- In the "Purpose" section, clause (e), Sections 1.4.1 and 4.2.2, changed references to CNSC CD 99.3 Public Information and Disclosure, to CNSC REGDOC-3.2.1 Public Information and Disclosure.
- Section 1.3 (a), added to the description of the type of information or reports made public: "This will include Environmental Monitoring Program reports, Environmental Risk Assessments, and a summary of Probabilistic Safety Reviews, when available."
- Section 1.5 (d), changed "Director of Media Relations" to "Director of Public Affairs Corporate (media relations)."
- Section 2.0, changed "Manager, Corporate Stakeholder Relations" to "Director, Nuclear Stakeholder Relations."
- Section 4.2.1, changed title of OPG POL-0027 to current "Indigenous Relations Policy."
- Appendix A: Updated language of Nuclear Public Information and Disclosure Protocol, to conform to current version, as posted at www.opg.com.
- Appendix B: Replaced November 2011 version of Public Interest Notification Procedure for Pickering and Darlington Nuclear Generating Stations, with June 2019 revision of the same document.
- The following Document Change Requests (DCRs) have been completed:
 - DCR (0000154250000), Revisions to N-STD AS-0013, which updated and replaced DCR (0000151806000), Revisions required to N-STD AS-0013.
 - DCR (0000128091000), reflect change in title of Vice President, Nuclear Regulatory Affairs and Stakeholder Relations.
 - DCR (0000133045000), noting that N-PROC-AS-0003, Controlled Document Management, was superseded on October 1, 2015, by OPG-PROC-0178, Controlled Document Management.

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- DCR (0000142261000), noting that N-PROC-AS-003 was removed from ADL as superseded.
- DCR (0000155058000), obsoleting documents N-INS-03491-10011, LMC Manager, N-GUID-03491-10007, LMC Technical Spokesperson Guideline, and N-GUID-03491-10004, LMC Support Roles Guideline.
- DCR (0000133041000), superseding N-PROC-AS-0042, Quality Assurance Records, with OPG-PROC-0179, Nuclear Quality Assurance Records.
- DCRs (0000148712000) and (0000148714000), noting incorrect environmental certificates listed as Developmental References.

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Appendix A: Nuclear Public Information Disclosure and Transparency

Ontario Power Generation (OPG) Disclosure Policy

OPG is committed to being an ethical and credible company in its relationships with employees, suppliers, customers and the public with whom we do business and in the communities in which we operate. OPG will conduct all business in accordance with the ethical principles of integrity, excellence and citizenship as outlined in the OPG Code of Business Conduct Policy. OPG's Disclosure Policy ensures public communications are informative, timely and accurate; and material information is disclosed in accordance with applicable legal and regulatory requirements.

Nuclear Public Information Disclosure and Transparency Protocol

OPG is committed to open and transparent communication. Our Nuclear Public Information Disclosure and Transparency Protocol ("Protocol") ensures information is provided in a timely manner to host communities, the public, First Nations and Métis, stakeholders and organizations with an interest in nuclear operations. Information is communicated in a number of ways based on audience identification, their interests, perception of risk; and their preferred means of communication. This ensures clear understanding of nuclear operations, activities and projects to allow the public to make informed objective decisions through readily accessible information, open dialogue and opportunities to have concerns addressed.

Objectives

Ensure consistent standards and procedures for public disclosure of material and non-material information.

Ensure communications, whether positive or negative, are full, fair, accurate, timely and understandable and are broadly communicated in a non-selective manner to individuals, organizations, stakeholders and the public based on real or perceived risks and public interest or concern.

The public information program will provide information on health, safety and security of persons and the environment, and ensure issues associated with the stations' licensed operations and activities are communicated.

Communicate, on an ongoing and timely basis, respecting the public's perception of risk, as well as the level of public interest of station operations, activities, and anticipated effects on environment and the health and safety of persons.

Use a managed system to ensure high standards of performance, compliance and ongoing effectiveness.

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Appendix A (Continued)

Information Requirements and Reporting:

OPG commits to, but is not limited to:

- Communicate significant operational developments such as expansion or changes to facility design or operation;
- Communicate within one business day (or sooner if appropriate), unplanned events exceeding regulatory limits or offsite effects or which could result in public or media interest or concern;
- Post quarterly on OPG.com a listing of CNSC regulatory event reports;
- Communicate changes in station operations either planned or unplanned that may have the potential for the public or media interest to see, hear or otherwise be impacted by station activities;
- Manage stakeholder communications effectively with 24/7 on-call support;
- Post and issue media releases, by the end of the following business day (or sooner if appropriate), information that reflects safe and effective operations or information resulting in significant changes in operations or environmental events;
- Maintain comprehensive Crisis Communication Procedures to effectively manage events of significance to ensure timely and effective communications and dissemination of information;
- Maintain two-way communication channels for the public to have issues and concerns addressed;
- Report and post various emissions and spills on a quarterly and annual basis, depending on requirements, through established notification protocols with regulatory and municipal and provincial agencies;
- Post and communicate annual Radiological Environmental Monitoring Programs (REMP) detailing all emissions and spills;
- Post and communicate quarterly performance reports on facilities operations;
- Provide updates and briefings on our nuclear operations to local organizations, local and provincial elected officials, agencies and First Nations and Métis communities to ensure open and transparent communication of our operations;
- Communicate broadly to residents and stakeholders in facility host communities via newsletters, fact sheets, emails, information phone lines, public information centres and electronic communication via websites, emails and social media;

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Appendix A (Continued)

- Receive, document and respond to concerns, complaints, and irregular inquiries, including those related to impacts of the facility on the environment, from stakeholders and the public;
- Consult periodically with the public and stakeholders to confirm types of information of public interest; and
- Post publicly the Protocol.

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Appendix B: Community Stakeholder Public Interest Notification Procedure

PUBLIC INTEREST NOTIFICATION PROCEDURE FOR PICKERING <u>AND</u> DARLINGTON NUCLEAR GENERATING STATIONS

Effective Date: November 8, 2011 updated June 2019

PART A GUIDING PRINCIPLES

- (a) This Procedure was developed and is maintained by OPG Nuclear Public Affairs, in consultation with:
 - Durham Emergency Management Office
 - the City of Pickering, Community Emergency Management Coordinator,
 - Municipality of Clarington, Community Emergency Management Coordinator,
 - Ajax Fire and Emergency Services, and
 - Durham Regional Police Service.
 - (b) This Procedure <u>shall not be used</u> in providing notification of regulated nuclear events under the Provincial Nuclear Emergency Response Plan (PNERP) or transportation emergencies under the Transportation Emergency Response Plan (TERP). Also, notification of any environmental events that are normally covered by any existing Provincial legislation shall not be included in this document.
 - (c) OPG Public Affairs shall forward Public Interest Notifications, by email, as outlined in this Procedure.
 - (d) Following the receipt of a Public Interest Notification, recipients have the option of directly contacting OPG Public Affairs Emergency Response On-Call staff member to obtain clarification and additional information if available. The OPG Public Affairs (24/7) on-call cell numbers are: 289-388-9890 - 289-385-1665
 - (e) Should the email system not be working for any reason, OPG Public Affairs staff will notify the DRPS communications/911 Centre by telephone.

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PART B.1 SCHEDULED EVENTS

(potential for future public interest)

Notification Requirement: Email at least 12 hours in advance

Any significant scheduled event such as (but not limited to) situations that may create public interest or concern:

- Significant changes in reactor status (unit start up or shut down)
- Steam releases/odours from station

Scheduled station emergency preparedness exercises with public visibility

PART B.2 UNSCHEDULED EVENTS

(Immediate Media/Public Interest)

Notification Requirement: Email as soon as practical 24/7 with telephone notification to DRPS Communications as soon as possible. DRPS Communications: 905-579-1520 x 6600

Any unscheduled event that may cause immediate public or media interest, such as (but not limited to):

- Significant changes in reactor status (unit start up or shut down)
- Steam releases/odours from the station
- Work related injury with multiple emergency vehicles (Fire/Police/EMS) responding with siren/lights yes
- Work related injury with emergency vehicle responding with no siren/lights no
- Severe personal related injury with more than one emergency vehicle (Fire/Police/EMS) with siren/lights yes
- Minor work related injury or illness or false alarms generated by fire or smoke detectors no
- Possible contaminated worker taken to hospital in radiation clothing yes
- Events or a change in station conditions not covered above or under the requirements of the PNERP, but may constitute public concern or media interest

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1. Pickering Nuclear Generating Station

WHO

EMAIL

CAO, Pickering Fire Chief, Pickering CEMC, Pickering tprevedel@pickering.ca jhagg@pickering.ca jhagg@pickering.ca and

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	sboyd@pickering.ca			
Pickering Fire Dept.	platoonchief@cityofpickering.com			
City of Pickering				
Customer Care Centre	customercare@pickering.ca			
Ajax-Pickering Fire				
Communications Centre	dispatchers@ajax.ca			
CAO, Ajax	shane.baker@ajax.ca			
Fire Chief, Ajax	dave.lang@ajax.ca			
CEMC, Ajax	dave.lang@ajax.ca			
Ajax Fire Dept.	platoonchief@ajax.ca			
Ajax Deputy Fire Chief	aaron.burridge@ajax.ca dwayne.snell@ajax.ca			
Town of Ajax	rachael.wraith@ajax.ca, christie.mclardie@ajax.ca,			
	rachael.matheson@ajax.ca			
Durham Regional Police	emoand]abour@drps.ca			
	media@drps.ca			
DRPS Director of Corporate Communications DSELBY@drps.ca				
Service Comm/ 911 Centre	CommunicationsSupervisors-DistributionList@drps.ca			
CAO, Durham Region	cao@durham.ca			
Regional Chair, Durham Regi	on chair@durham.ca			
Durham Region Corporate Co	ommunications reoc_eio@durham.ca			
Durham Emergency				
Management Office	demo_ops@durham.ca			
	james.kilgour@durham.ca			

2. Darlington Nuclear Generating Station

who	EMAIL
CAO, Clarington	cao@clarington.net
Fire Chief Clarington	gweir@clarington.net Clarington Emergency
& Fire Services	bhesson@clarington.net
	tcalhoun@clarington.net
Clarington Communications	communications@clarington.net
Clarington Communications	
Manager	bradomski@clarington.net
Communications /Social Media	a Specialist Iwalker@clarington.net
City of Oshawa Fire	
Department	fire@oshawa.ca
Darlington Provincial Park	bryna.sprigings@ontario.ca eric.baird@ontario.ca

Darlington Provincial Park	pryna.sprigings@ontario.ca eric.baird@ontario.d
	karen.bridger@ontario.ca
Durham Regional Police	emoandlabour@drps.ca
	media@drps.ca
DRPS Director of Corporate Co	ommunications DSELBY@drps.ca

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Service Comm/ 911 Centre CommunicationsSupervisors-DistributionList@drps.ca

CAO, Durham Region cao@durham.ca Regional Chair, Durham Region chair@durham.ca Durham Region Corporate Communications reoc_eio@durham.ca Durham Emergency Management Office demo_ops@durham.ca james.kilgour@durham.ca

PART D: SECURITY DRILLS (SCHEDULED)

OPG On-Site Security drills are a requirement of the CNSC and must be kept confidential to maintain exercise authenticity and integrity. Nuclear Security staff will telephone the DRPS prior to the start of security drills that may be heard or seen by the public in close proximity to the station or in public view.

PUBLIC INTEREST NOTIFICATION PROCEDURE DISTRIBUTION LIST

- OPG Corporate and Nuclear Public Affairs; Ministry of Energy;
- Mayor and CAO, Town of Ajax, City of Pickering and Municipality of Clarington; City of Oshawa
- □ Fire Chief / CEMC, Town of Ajax; Fire Chief / CEMC, City of Pickering; Fire Chief / CEMC, Municipality of Clarington; City of Oshawa
- Emergency Measures Officer, Durham Regional Police Service
- Communications Manager, Durham Regional Police Service
- Superintendent, Darlington Provincial Park
- Director, Durham Emergency Management Office
- Durham Region CAO, Regional Chair and Corporate Communications
- Durham Emergency Management Office Duty Officer and Director