



**Acknowledgement of Fees Applicable to Class II Facility Licences
Under Part 3 of the *Canadian Nuclear Safety Commission (CNSC) Cost Recovery Fees Regulations* but not Listed in Part I of Schedule 1**

Where the fee for Class II nuclear facility, prescribed equipment or nuclear substance and radiation device is not listed in [Part 1 of Schedule 1](#) of the of the *Canadian Nuclear Safety Commission Cost Recovery Fees Regulations* (CRFR), [subsection 16\(4\)](#) of the CRFR directs that the applicant shall pay the deposit and fees in accordance with [Part 5](#) of the CRFR, outlined below.

LEGAL SIGNING AUTHORITY

I acknowledge the terms set out in this form with respect to the application for a licence for (*company name*) _____:

Signature of authorized individual	
Name	
Title	
Telephone	
Fax	
Full Address	
Date	

1.0 FEES

1.1 The Canadian Nuclear Safety Commission (CNSC) will invoice the applicant the fees calculated in accordance with Part 5 'Special Project Fees' of the CRFR. More particularly, as stated in section 26, the fee payable is equal to the sum of:

- a) the product obtained by multiplying the Hourly Rate by the number of hours of Direct Regulatory Activities; and
- b) the cost of professional and special services obtained under contract by the CNSC if any.

1.2 The Hourly Rate:

- a) has been increased to \$270 in Canadian dollars (CAD) for the work performed during the CNSC Fiscal Year 2019-20; and



- b) will be determined, and communicated on the [CNSC's Web site](#) before the beginning of the next fiscal year for work to be performed during that fiscal year.

2.0 INVOICING

- 2.1 The CNSC shall send to the applicant on a monthly basis, an invoice.
 - i. Invoices shall be mailed to the applicant, by the CNSC, within 45 days of the end of the invoiced month.
 - ii. For months where there is no fee charge against the applicant's account, a nil invoice will not be mailed.
- 2.2 The invoices will reflect the \$5,000 CAD that was deposited with the application. Each invoice shall include the following information:
 - i. the date of the invoice and CNSC's invoice number;
 - ii. the invoice period;
 - iii. the Hourly Rate multiplied by the number of hours of work performed by CNSC staff on Direct Regulatory Activities during the period covered;
 - iv. the expenses incurred by the CNSC and billed separately for professional and special services under contract with any applicable Harmonized Sales Tax (HST) charges, as applicable; and
 - v. the fee amount due, after applying any deposit.

3.0 METHOD OF PAYMENT

- 3.1 The applicant will deposit, with the application, the sum of \$5,000 (CAD).
- 3.2 Payment of an invoice, by the applicant, shall be made within thirty (30) days following the invoice date.
- 3.3 The applicant can pay by cheque, credit card or electronically. Consult the following link for more information on [paying your fees](#).